

**PASSPORT & ASSISTED LIVING
BILLING AND PAYMENT SCHEDULE
JULY 2019 - JUNE 2020**

MONTH OF SERVICE	ON-TIME BILLING DUE DATE BY 5:00 PM	ON-TIME PAYMENT FOR BILLING	LATE BILLING DUE DATE BY 5:00 PM	LATE PAYMENT FOR BILLING	NO BILLING ACCEPTED AFTER
Jul-2019	*08/9/2019	08/30/2019	*08/26/2019	09/13/2019	07/31/2020
Aug-2019	09/10/2019	09/30/2019	09/25/2019	10/11/2019	08/31/2020
Sep-2019	10/10/2019	10/31/2019	10/25/2019	11/08/2019	09/30/2020
Oct-2019	*11/11/2019	11/29/2019	11/25/2019	12/13/2019	10/31/2020
Nov-2019	12/10/2019	12/31/2019	12/24/2019	01/10/2020	11/30/2020
Dec-2019	01/10/2020	01/31/2020	*01/24/2020	02/14/2020	12/31/2020
Jan-2020	02/10/2020	02/28/2020	02/25/2020	03/13/2020	01/31/2021
Feb-2020	03/10/2020	03/31/2020	03/25/2020	04/10/2020	02/28/2021
Mar-2020	04/10/2020	04/30/2020	*04/24/2020	05/08/2020	03/31/2021
Apr-2020	*05/11/2020	05/29/2020	*05/26/2020	06/12/2020	04/30/2021
May-2020	06/10/2020	06/30/2020	06/25/2020	07/10/2020	05/31/2021
Jun-2020	07/10/2020	07/31/2020	*07/24/2020	08/14/2020	06/30/2021

PLEASE NOTE:

- 1) ***Due date adjusted to accommodate for the weekend/holiday**
- 2) **On-Time Invoices** submitted prior to the 26th of the month **Cannot** be approved.
- 3) Payment issued the last business day of the month
If **On-time submission** of invoices are **received between the 26th -10th of the following month**
- 4) Payment is issued the 2nd Friday of the following month
If **Late submission** of invoices are **received between the 11th - 25th**