

**PASSPORT & ASSISTED LIVING
BILLING AND PAYMENT SCHEDULE
JULY 2020 - JUNE 2021**

MONTH OF SERVICE	ON-TIME BILLING DUE DATE BY 5:00 PM	ON-TIME PAYMENT FOR BILLING	LATE BILLING DUE DATE BY 5:00 PM	LATE PAYMENT FOR BILLING	NO BILLING ACCEPTED AFTER
Jul-2020	08/10/2020	08/31/2020	08/25/2020	09/11/2020	07/31/2021
Aug-2020	09/10/2020	09/30/2020	09/25/2020	10/09/2020	08/31/2021
Sep-2020	*10/9/2020	10/30/2020	*10/26/2020	11/13/2020	09/30/2021
Oct-2020	11/10/2020	11/30/2020	11/25/2020	12/11/2020	10/30/2021
Nov-2020	12/10/2020	12/31/2020	*12/24/2020	01/08/2021	11/30/2021
Dec-2020	*01/11/2021	01/29/2021	01/25/2021	02/12/2021	12/31/2021
Jan-2021	02/10/2021	02/26/2021	02/25/2021	03/12/2021	01/29/2022
Feb-2021	03/10/2021	03/31/2021	03/25/2021	04/09/2021	02/26/2022
Mar-2021	*04/9/2021	04/30/2021	*04/26/2021	05/14/2021	03/31/2022
Apr-2021	05/10/2021	05/28/2021	05/25/2021	06/11/2021	04/30/2022
May-2021	06/10/2021	06/30/2021	06/25/2021	07/09/2021	05/28/2022
Jun-2021	*07/9/2021	07/30/2021	*07/26/2021	08/13/2021	06/30/2022

PLEASE NOTE:

- 1) *Due date adjusted to accommodate for the weekend/holiday
- 2) **On-Time Invoices** submitted prior to the 26th of the month **Cannot** be approved.
- 3) Payment issued the last business day of the month
If **On-time submission** of invoices are **received between the 26th -10th of the following month**
- 4) Payment is issued the 2nd Friday of the following month
If **Late submission** of invoices are **received between the 11th - 25th**